

Made to Measure

Onboarding and User Guide

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philanthropy
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ideas **42**

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Initial Setup

Log In

You'll receive an email from CapShift asking you to log in for the first time and set your password.

Welcome to Made to Measure!

Dear **William**,

We're excited you've decided to join our community of local funders engaging in knowledge sharing and collaboration to make equity in grantmaking happen!

Please use the link in this email to set up your password*. Once you've set a password, you'll have access to **Philanthropy Network's Made to Measure tool** to explore various grantmaking opportunities and to connect with other funders in our area.

Please note that the link in this email will expire in 24 hours.

[Set Password](#)

The password link will expire after 24 hours, so be sure to log in when you receive the email.

Profile

You will then be asked to complete two profiles: a profile for yourself and a profile for your organization.

Some information from existing PN member profiles will be migrated over. Additional information will need to be entered manually.

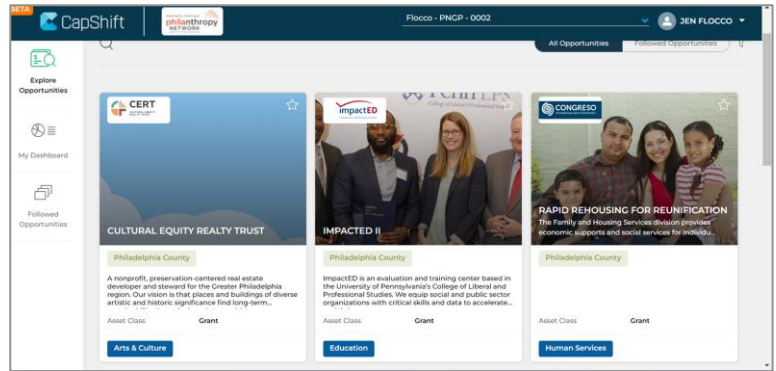
To help grow connections and foster learning and collaboration across our community, we are asking for additional details and encourage you to share as much as you are comfortable with.

You don't need to complete either profile (individual or organizational) upon first logging on.

You can save your progress and continue filling it out at a later time.

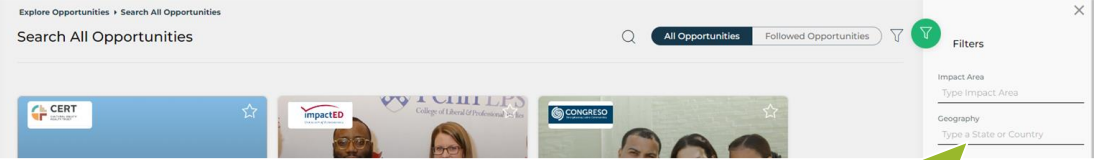
Opportunities

Once your profile is set up and your grantee data has been uploaded, you and any members of your staff can log on and explore!

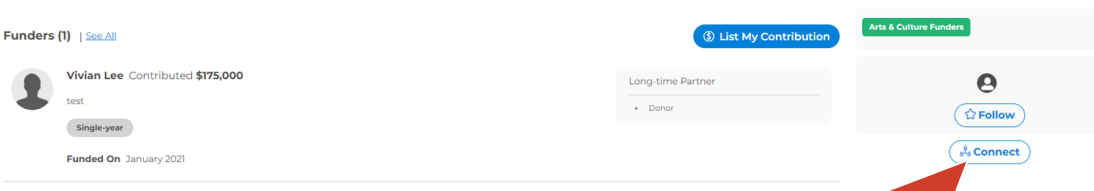


On the Opportunities page, you can...

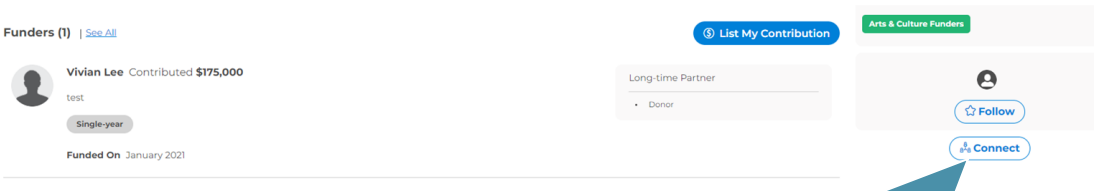
Search opportunities using filters and keywords



Easily connect with staff from organizations funding these opportunities

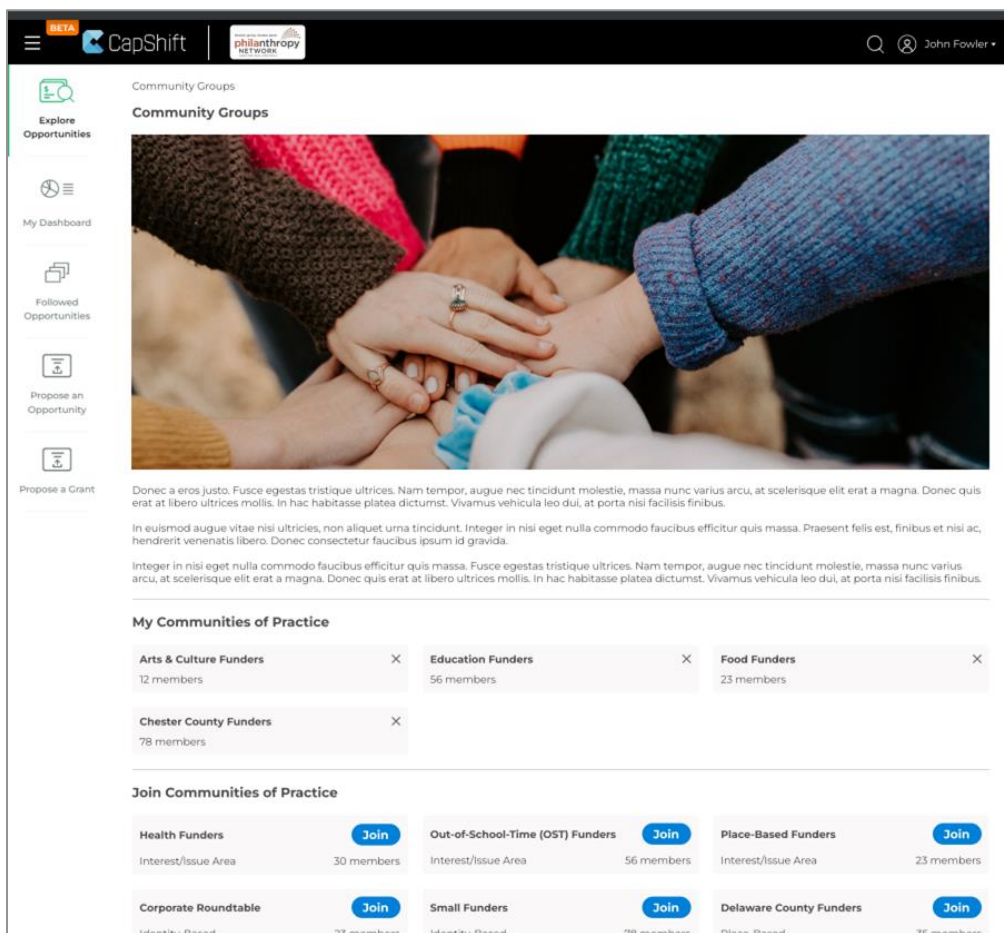


Follow opportunities to return to later



Community Groups*

Easily join any existing Communities of Practice!



Learn about upcoming meetings



See related resources



Connect with other community members

**Thank you for your time
and support!**

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